

BONE CANCER RESEARCH TRUST

MINUTES OF SPECIAL MEETING OF TRUSTEES held on Saturday 22nd November 2008 at the Leicester Hilton Hotel.

1. PRESENT

Trustees:- Mike Francis (Chairman), John Dealey (Deputy Chairman), Gill Pilcher, Patrick Hardman, Patricia Smith, Fiona Foley, Nick Bones, Ian Lewis.

New Trustee:- Roger Paul.

Officers:- Ros Francis (Clerk to the Trustees), David Fisher (Head of Fundraising).
Kate Connor (Administrator), Alan Johnston (Website Manager),

APOLOGIES

Trustees:- Rob Grimer, Sally Hurst.

2. REASON FOR THIS SPECIAL MEETING

The Clerk to the Trustees explained that the meeting had been called as directed in Clauses 9 and 15 of BCRT's Trust Deed which states that " apart from the first trustees every trustee must be appointed by a resolution of the trustees passed at a Special Meeting".

3. THE IN-COMING TRUSTEE

- Earlier in the year Roger Paul had been proposed by Trustee John Dealey as someone with experience in investment and bone cancer to bring to the range of skills that the BCRT Trustees "needed for the effective administration of the charity" - Trust Deed clause 9 (ii).
- During the ensuing months Roger had met six of the Trustees and received information about BCRT.
- Roger was welcomed and gave his acceptance to become a trustee verbally to the meeting – Trust Deed clause 10.(ii).
- A Resolution, having been prepared by the Clerk in line with advice from the solicitor, was read and signed by all Trustees present.

4. THE RESOLUTION

RESOLUTION CONCERNING AN ADDITIONAL TRUSTEE FOR THE BONE CANCER RESEARCH TRUST

We, a quorate number of Trustees of the Bone Cancer Research Trust, hereby resolve to make the following addition to trustee membership, namely that:-

Roger Paul of Foxacres, Charingworth, Chipping Campden, GL55 6NY becomes a Trustee.

This increases the number of trustees from 10 to 11.

Signed by all Trustees present on 22nd November 2008.

5. FURTHER POINTS.

- This information to be passed to the Charity Commission for its records.

ACTION – The Clerk.

- BCRT’s Trust Deed states that “there must be at least 10 trustees” – clause 9 (i). The addition of Roger Paul brings the number to eleven.
- As Roger was not going to be a bank signatory, it was not necessary for a new bank mandate to be completed by the Trustees.

6. INDUCTION OF NEW TRUSTEES.

The Clerk gave the new Trustee an information pack with contents as suggested in the “Good Practice in Trustee Recruitment Toolkit”.

SIGNED

POSITION

DATE